

**CATAWISSA BOROUGH COUNCIL MEETING**  
**DATE: Monday September 8, 2008**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIENCE
3. ROLL CALL: George Romania, Deneen Casey, Dottie Linn, Barb Reese, John Sabol, Forest McClintock Linda Kashner, Mayor Patrick Sinclair, Borough Manager Jane Graham, Atty. Anthony McDonald
4. READING OF MINUTES: Motion to dispense reading of and approve minutes of previous months meeting. Motion\_\_\_\_\_ Second\_\_\_\_\_
5. GUESTS TO BE HEARD:
6. CODE ENFORCEMENT REPORT: Jim Haney
7. CORRESPONDENCE
8. MANAGERS REPORT: Jane Graham update on state of Borough and proceedings of month of August. Also giving reports of Street, Sewer and Electric Department Superintendents.
9. WATER : Cindy Bachman
10. POLICE: Chief Mark Hardin
11. POLICE & EMERGENCY RESPONSE CHAIRMAN: John Sabol
12. MAYOR: Patrick Sinclair
13. COMMUNITY IMPROVEMENT, ACTIVITY CENTERS & RECREATION  
CHAIRMAN: Barb Reese Plans for the future of Parks and Recreation
14. PROPERTY, SUPPLY & BUILDING MAINTENANCE CHAIRMAN: Forest McClintock
15. PERSONNEL CHAIRMAN: George Romania
16. FINANCE CHAIRMAN: Linda Kashner.
17. NEW BUSINESS:
  - A. Annual acceptance of the Minimum Municipal Obligation for the continuance of the employee's pension plan. The Borough receives over \$45,000 from the State of PA to help run the pension. Motion\_\_\_\_\_ Second\_\_\_\_\_
  - B. Discussion of raising the rent for the Catawissa Senior Center. The Borough owns the property and pays the utility bills. Due to the high costs of heating we are running a deficit of apx. \$1200 for 2008 so far. Should we write the Area Agency on Aging to inform them of this situation? Motion\_\_\_\_\_ Second\_\_\_\_\_

- C. Open Records Act Ordinance. This must be adopted by December of 2008. We have named an Open Records Officer but still need to adopt the Ordinance. Motion to advertise the Ordinance \_\_\_\_\_ Second \_\_\_\_\_
- D. Adoption of the Tenant Registration ordinance advertised from the previous month requiring all landlords within the Borough to send a quarterly updated list of all tenants within their rental properties. Motion \_\_\_\_\_ Second \_\_\_\_\_
- E. The Borough has been made aware of a large tree within the Union cemetery that is in need of removal. It is too large and too precariously located for our employees to remove. The cost is apx. \$2,500 to pay to remove it. Should the Borough remove this tree now? Motion \_\_\_\_\_ Second \_\_\_\_\_
18. FINANCE Payment of Bills. Motion to accept as written \_\_\_\_\_ Second \_\_\_\_\_
19. ADJOURNMENT: Motion \_\_\_\_\_ Second \_\_\_\_\_